



Town of La Ronge

Tender # Airport-2022- 03

Procurement of an Airport Tow-behind Sweeper

Tenders must be received by email or mail at the Town of La Ronge by:
11:59am CST, January 20th, 2022.

All tender documents must be submitted no later than the above-mentioned time to:

Town of La Ronge
Box 5680, 701 Hildebrand Drive
La Ronge, SK Canada
Attn. Jim Burr
Cell: 306-425-6992
Email: airport.manager@laronge.ca

1 Instructions to Bidders

- a. The Town of La Ronge is requesting Bidder's pricing for an **Airport Toe-behind Sweeper** and attachments, which is to include all standard equipment features and all equipment features listed in Appendix 'A' - *Detailed Equipment Specifications Sheet*.
Notwithstanding any provision in the listed specifications or other provision of this Tender document, where minimum specifications are not met, specifications which will in the opinion of the Town of La Ronge provide sufficient capacity; size or performance for its requirements may be accepted in accordance with the Terms and Conditions of this Tender.
- b. Tenders will be received until **11:59am CST, January 20th, 2022**. The Town of La Ronge publishes Tender opportunities on Sasktenders in order to comply with the New West Partnership Trade Agreement.
- c. Prices quoted are to be net prices and are to remain firm for thirty (30) calendar days from the Tender closing time and date. All pricing provided are to be in Canadian Currency only, and shall be inclusive of all applicable taxes, duties and fees at the time of the Tender closing, where applicable and shall be F.O.B. any point in the Town of La Ronge.
- d. If a discrepancy is found between the "Unit Price" and the "Extension", the "Unit Price" shall govern in all instances. The Town of La Ronge reserves the right to correct such errors in the extensions, and re-total all amounts shown and consider the corrected total price as the Bidder's intention once Tenders Tender document questions shall be directed to:
 - Airport Manager, Jim Burr (contact information on title page) and will be answered within 24 hours up until 24 hours before the submission deadline.
- e. When submitting your Tender, you must include:
 - a copy of the executed *Tender Bid Form*,
 - a recent brochure showing pictures and specifications of the supplied equipment and attachment being offered.

All unit prices must be clearly indicated. **Tenders via email are accepted and are to be sent to Jim Burr, Airport Manager, airport.manager@laronge.ca.**

- The Bid must not be restricted by a statement added to the *Tender Bid Form* or by a covering letter, or by alterations to the *Tender Bid Form* supplied unless otherwise provided herein. Adjustments to a Tender already submitted will not be considered.
 - The Tender must be signed in the space provided on the *Tender Bid Form* with the signature of the authorized signing authority of the firm bidding. If a joint bid is submitted, it must be signed and addressed on behalf of the bidder.
- f. Prices quoted are to be net prices and are to remain firm during the effective dates of this Tender. All pricing provided are to be in Canadian Currency only, and shall be inclusive of all applicable taxes, duties and fees at the time of the Tender closing, where applicable and shall be F.O.B. any point in the Town of La Ronge.
- g. The Town of La Ronge reserves the right to accept all or part of this Tender.
- h. The Town of La Ronge reserves the right to cancel any order or Tender if the goods or services are unsatisfactory.
- i. The Town of La Ronge also reserves the right to delete any portion of the work from the contract should it be deemed in the best interest of the Town to do so.
- j. The obligations and rights of Bidders shall be those expressed herein. No terms, either implied or verbally expressed shall affect, restrict or in any way vary the written terms of this invitation to Tender. Not to limit the generality of the foregoing, no terms may be implied by virtue of custom or usage.
- k. The rights of the parties shall be governed by, and the contractual terms shall be interpreted in accordance with the laws of the Province of Saskatchewan.
- l. Any Tender is not necessarily accepted furthermore, the lowest bidder isn't necessarily the awarded Tender.
- m. The Town reserves the right to give preference to the Bidder whose Tender includes any material, specifications or methods of execution that are deemed by the Town to be superior to those of any other Bidder for this Tender.
- n. The *Detailed Equipment Specifications Sheet* lists only the major details of the unit. As such, it is the Bidder's sole responsibility to deliver a fully equipped piece of equipment with the appropriate compatible components to provide dependable efficient services. A 3rd party is permitted to install the features if the bidder chooses, however the final product and defects is the sole responsibility of the bidder.

- o. The equipment must meet all applicable Canadian Standards and have accepted standards such as CSA, ULC, EN, IEC and the vehicle must be legally sold in Canada.
- p. With respect to Tendering or Bids, the Town reserves the right to refuse any or all Tenders, Bids or Proposals where the Town deems it to be in the best interest of the Town to do so having regard, but not limited to questions of quality supply and service, timelines, performance trustworthiness, solvency, monies owing or due to the Town and the existence or potential of legal disputes or conflicts with the Town of La Ronge.
- q. The conditions outlined herein shall be part of the Tender.
- r. Should a dispute arise from the Terms and Conditions of this Tender regarding meaning, intent or ambiguity, the decision of the Town of La Ronge shall be final.

2 Tender Process

Tenders received by the Town of La Ronge after **11:59am CST, January 20th, 2022** will not be considered.

Tender submissions must be submitted on the *Tender Bid Form*.

Upon closing, the Town will review all Tenders for completeness requirements of this Tender. The Town will consider the Bidder meeting all the specifications required and providing the lowest bid, taking into consideration of such factors as suitability, price, availability, parts availability, warranty and ongoing service and historical relationship with the Town of La Ronge.

3 Schedule

The following is the projected timeline of this Tender. Date of the delivery is approximate only and is flexible however, the awarded tender is expected to have it delivered by the final date.

Tender Release Date: January 5th, 2021

Tender Closing Date: 11:59am CST, January 20th, 2022

Delivery of Final Product – La Ronge SK: 6 months (180 days) from date of tender award

4 Additional Information

Evaluation Criteria:

- Ability to meet all specifications
- Price*
- Warranty
- Vendor and warranty location

* **Local Preference** – As per our current procurement policy, Municipal employees will maximize the use of local businesses in the acquisition of goods and services. Generally, the following criteria will apply to support local and regional businesses

- (1) within 10% of the lowest price for businesses located within the Town;
- (2) within 5% of the lowest price for businesses located within the La Ronge region (Air Ronge, LLIB, and Norther Saskatchewan Administrative District (NSAD)).

Appendix A – Detailed Equipment Specifications Sheet

The following Detailed Equipment Specifications will be used in the evaluation to determine the successful Bidder.

1. Self contained tow behind with pintle hitch attachment
2. Overall length 18 feet or less
3. Broom Sweeper rotation speed min. 500 RPM
4. Broom width 19 feet (must be able to store in a bay with 20' wide overhead door)
5. Broom working angles to 30 degrees each side
6. Brush diameter 46 inches
7. Air blower with min. 400 km/hr air speed
8. Diesel powerplant min. 300 Hp
9. Mechanical or hydraulic brush drive
10. Air or electric brakes (self contained)
11. LED working lights and amber beacon
12. Wireless sweeping pattern and control system from the tow vehicle
13. Operating speed of between 25 and 45 km/hr



Town of La Ronge

Tender Bid Form

Tender # Airport-Fleet-2022- 03

Description:
Procurement of an Airport Tow-behind Sweeper

From: Jim Burr – Airport Manager

Town of La Ronge
701 Hildebrand Drive
Box 5680
La Ronge, SK S0J 1L0
Phone: 306-425-6992
Fax: 306-425-4885
Email: airport.manager@laronge.ca

Quantity	Description	Total Price
1	Airport Tow-behind Sweeper as per Tender # Airport-Fleet-2022- 03	\$ _____
	Extra Features Total (if applicable)	\$ _____

State Delivery: _____ days. (After Receipt of Order)	Sub-Total	\$ _____
	GST (5%)	\$ _____
	PST (6%)	\$ _____
	Grand Total	\$ _____

NOTE: Tenders via Email, Fax or In-person will be accepted.

Conditions of the Tender:

- ♦ Delivery time (ARO) must be stated in the space provided.
- ♦ Any goods or services found to be defective or fail to meet the specifications herein, by reason of poor material or workmanship will be replaced at NO CHARGE.
- ♦ The Town reserves the right to accept or reject all or any part of this Tender.
- ♦ The Tender prices shall be open and irrevocable for Thirty (30) calendar days from the Tender closing time and date.
- ♦ Unit prices must be extended and totaled accordingly.
- ♦ All pricing provided to be quoted in **Canadian Funds** inclusive of all applicable taxes, duties and fees at the time of closing, where applicable.
- ♦ The Town reserves the right to give preference to the Bidder whose Tender includes any material, specifications or methods of execution that are deemed by the Town to be superior to those of the lowest bidder.
- ♦ Lowest bidder isn't necessarily awarded the Tender.
- ♦ The Grand Total shall include all direct and indirect costs to complete this project.

Full Name of Company (please print)

Address

City

Province

Postal Code

Name and Title (please print)

Signature of Authorized Officer

Date: (mm/dd/year)

Phone

Email