



# TOWN OF LA RONGE

## Municipal Integrity Commissioner

### EXPRESSION OF INTEREST

The Town of La Ronge Council is seeking applications for the appointment of an Integrity Commissioner. The Integrity Commissioner is responsible for administering the Town's Council Code of Conduct ("Code") and assists in maintaining ethical standards at the Town of La Ronge. The Code provides guidance on issues related to the acceptance of gifts and benefits, confidential information, Council-staff relations and the use of municipal property.

The Integrity Commissioner is an independent accountability officer given authority under the Town of La Ronge Code of Conduct **BYLAW NUMBER 641/20**. The Town's Integrity Commissioner will be responsible for performing the functions described in the Town of La Ronge Code of Conduct **BYLAW NUMBER 641/20**. The Integrity Commissioner is required to follow the Town's Integrity Commissioner Procedures.

The appointed Integrity Commissioner will not be an employee of The Town of La Ronge and will be required to enter into a service contract with the Town.

How to apply:

- Applications must be submitted in writing and clearly marked "Confidential".
- Not including any resume, applications shall not exceed a maximum of six (6) typed pages.

Applicants are required to:

- demonstrate an understanding of the role of a municipal integrity commissioner and experience in conducting investigations
- include a summary of their professional experience, which may be included by means of attaching a resume
- provide a service fee proposal for consideration

Applications that do not meet the criteria above will not be submitted for Council's consideration. Applicants are encouraged to provide sufficient detail of their qualifications and experience to allow Council to make an informed decision. It is Council's sole right to choose any applicant for appointment as the Integrity Commissioner.

Applications must be received no later than Thursday, May 13, 2021 at 4:00 p.m. All applications must clearly be marked "**Confidential**". Applications and questions can be submitted by mail, facsimile or email as follows:

"CONFIDENTIAL"

Integrity Commissioner Appointment

Town of La Ronge

Vanessa Patterson

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P.O. Box 5680

La Ronge Saskatchewan S0J 1L0

[executiveassistant@laronge.ca](mailto:executiveassistant@laronge.ca)

Applicants are advised that this process is for information-gathering purposes and is not intended to be a formal legally binding "Contract A" bidding process. Without limiting the generality of the foregoing, this process will not necessarily result in any subsequent negotiations or direct contract award and does not constitute a commitment by the Town to procure any services.